Reference Form for the Academic Year 2019–2020

In evaluating applicants for a place on the Undergraduate Exchange Programme, the department will consider a student's academic record to date, their academic potential and personal maturity. It would be helpful if you could rate each applicant on the following scales and add any comments that you believe would help the selection committee to rank order the applicants. When this reference is complete, please pass it on together with the application form to the applicant’s Senior Tutor by 9am 10th January 2020, who must forward it to following UMS address by 17th January 2020:

Exchange Administrator, Dept. Of Engineering, Trumpington Street, Cambridge. CB2 1PZ.

Any queries please contact Stuart Haigh (details above) or clic-enquiries@eng.cam.ac.uk

Name of Applicant:  
College:

Proposed Tripos/Subject Area in 2019-2020:

Name of Referee:  
Role in College:

Please indicate on a scale of 1 (low) to 4 (high) how you would rate this candidate in comparison to his/her peers.

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<th></th>
<th>Bottom Quartile</th>
<th>2nd Quartile</th>
<th>3rd Quartile</th>
<th>Top Quartile</th>
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</thead>
<tbody>
<tr>
<td>A. ACADEMIC ACHIEVEMENT TO DATE</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
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<tr>
<td>(Based on School Performance, Part IA Result (if known) and Supervision Reports)</td>
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<tr>
<td>B. ACADEMIC POTENTIAL</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
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<tr>
<td>C. MOTIVATION AND ENTHUSIASM FOR THE SUBJECT</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
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<tr>
<td>D. ADAPTABILITY AND MATURITY</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
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<tr>
<td>E. SOCIAL SKILLS AND OUTSIDE INTERESTS</td>
<td>1</td>
<td>2</td>
<td>3</td>
<td>4</td>
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Further Comments: Please include whether there are any particular personal challenges or difficulties that a student has or is dealing with. If you are writing on behalf of several students, it would be helpful if you could rank them. (Continue add additional sheets if necessary)

Referee:

Signed: ________________________________  Date: __________________

Please note: The exchange is for a full academic year and the incoming exchange student may not be the same gender (except for Murray Edwards/Newham/Lucy Cavendish) or taking the same tripos as the out going student. While we will try and match students with colleges, the college agrees to accept any student allocated.

Senior Tutor:

Signed: ________________________________  Date: __________________

College Contact (For use in subsequent communications – typically tutorial or admissions sec)

Name: ________________________________  email: _____________  Tel Ext: _____________

Exchange Administrator, c/o Centre for Languages and Inter-Communication, Dept. Of Engineering, Trumpington Street, Cambridge, CB2 1PZ. Telephone: 01223 332620, email: clic-enquiries@eng.cam.ac.uk